

WORKING PARTNERSHIPS USA

Job Announcement
Program Manager, Equitable Development
San Jose, CA

THE OPPORTUNITY

For more than 20 years, Working Partnerships USA has been at the forefront of the national movement for a just economy driven by the power of working people. The Program Manager will play a leadership role in our efforts to achieve economic and racial justice in Silicon Valley through innovative policy, research and organizing campaigns, focusing on issues of affordable housing, transit justice, healthcare and equitable development.

THE ORGANIZATION

Working Partnerships USA is a community organization bringing together the power of grassroots organizing and public policy innovation to drive the movement for a just economy. We build the capacity of workers, low-income neighborhoods and communities of color to lead and govern. Based in Silicon Valley, we tackle the root causes of inequality and poverty by leading collaborative campaigns for quality jobs, healthy communities, equitable growth and a democracy that works for all. We are co-founders of Silicon Valley Rising which is fighting to inspire the tech industry to build an inclusive, middle class.

POSITION SUMMARY

Working Partnerships is seeking a **Program Manager, Equitable Development** to join our team. The position will work on a variety of issues and campaigns, and be responsible for both leading and supporting research and policy work across our major issue areas: housing, transit, healthcare, jobs and the economy, and the public sector. The position will work under the supervision of the Director of Public Policy to develop and implement campaigns, conduct policy advocacy, research, and build and manage local/regional coalitions.

THE IDEAL CANDIDATE

The ideal candidate must be a high-energy, self-starter with multi-issue policy capacity and campaign experience. He/she must have the capacity to execute comprehensive campaigns including the ability to organize communities and build diverse coalitions to advocate for policy reform.

The candidate must be able to conduct research on public policy issues independently and of publishable quality, possess strong analytical/strategic skills (both campaign and program level), have strong project management or campaign experience, be an excellent communicator, and have the ability to generate innovative policy ideas to respond to the needs and issues facing workers and communities of color. Strong candidate will have experience successfully working with elected officials and government agencies, particularly around issues of housing, transit and healthcare, to accomplish policy goals. Successful candidates will have the ability to work in a fast paced environment with the ability to strategically prioritize opportunities

and manage their time. Candidate must be able to work in a diverse environment of stakeholders including grassroots leaders, labor, business, community-based organizations, advocacy and policy organizations, environmental organizations, and government representatives.

KEY RESPONSIBILITIES

- Lead public policy campaigns in our core issue areas, especially for affordable housing, transportation, equitable development, and healthcare.
- Provide policy analysis for organizational staff, leaders, and coalition members about key initiatives and campaigns moving at the local, state, and (less frequently) the federal level.
- Develop strategies to win support from policymakers for policies advancing equitable development policies.
- Build and strengthen alliances to mobilize coalition members and critical stakeholders to support Working Partnerships' policy agenda.
- Monitor the political landscape for key opportunities to advance Working Partnerships' agenda and campaigns. Conduct research and analysis to respond to changes in the environment.
- Work effectively with Policy and Organizing team members to coordinate strategies, identify opportunities and advance our policy agenda to build power for working people.
- Effectively represent the organization in local and regional coalitions, with policy makers, public and private sector partners, and with social justice allies.
- Write and edit documents and policy briefs associated with campaigns.
- Conduct baseline demographic and economic research to inform organizational direction and campaign development.

QUALIFICATIONS

- Bachelor's Degree or Master's Degree, or equivalent experience, in relevant field.
- At least 7 years' experience working on housing, planning, transportation policy, land-use policy, healthcare, or economic/workforce policy particularly from a social justice and equity perspective.
- Deeply committed to social and economic justice issues and building power for working families.
- Ability to work irregular hours including some evenings and weekends.
- Demonstrated ability to work with diverse stakeholders.
- General knowledge of Silicon Valley/the South Bay and Bay Area as a region with specific knowledge of priority communities a plus.

SALARY AND BENEFITS

The salary range for this position is \$65,000-75,000. Generous benefits package, including full family health insurance and 401(k). This is a full-time, exempt position with opportunity for advancement over time.

Please send resume and cover letter via email to jobs@wpusa.org

Working Partnerships USA is an equal opportunity employer that does not discriminate on the basis of race, religion, disability, gender, nationality, ethnicity, sexual orientation, or any other

prohibited category. We strongly encourage women, people of color, LGBTQ, and all qualified persons to apply for this position.